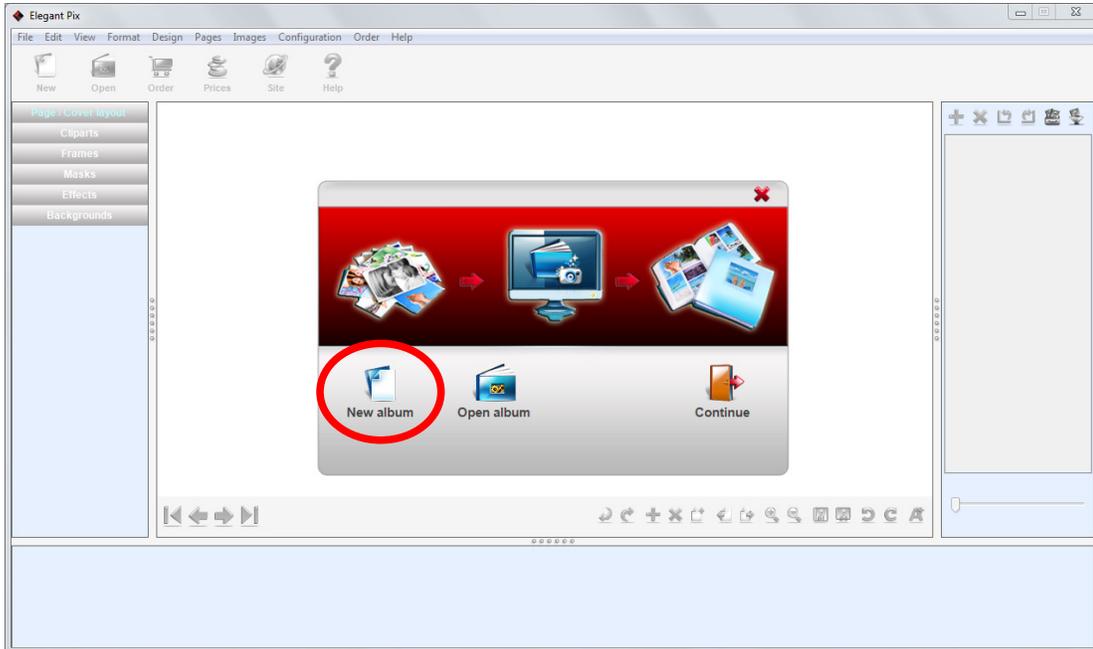


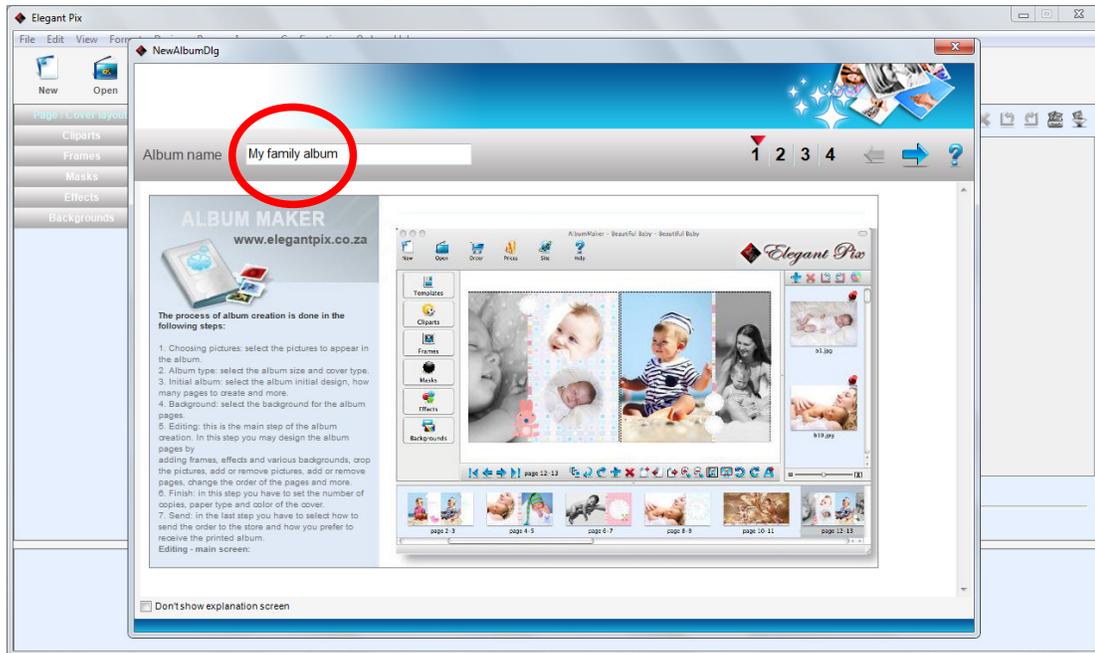
ElegantPix Software User Guide:

- Install ElegantPix Software on your computer; please note this may take up to 15 minutes as the program has a lot of content available for editing. For a free download of the software see www.elegantpix.co.za
- Run the program once the installation process is complete.
- Please note this user guide is for the full version, users with basic version may find certain steps excluded from their software.

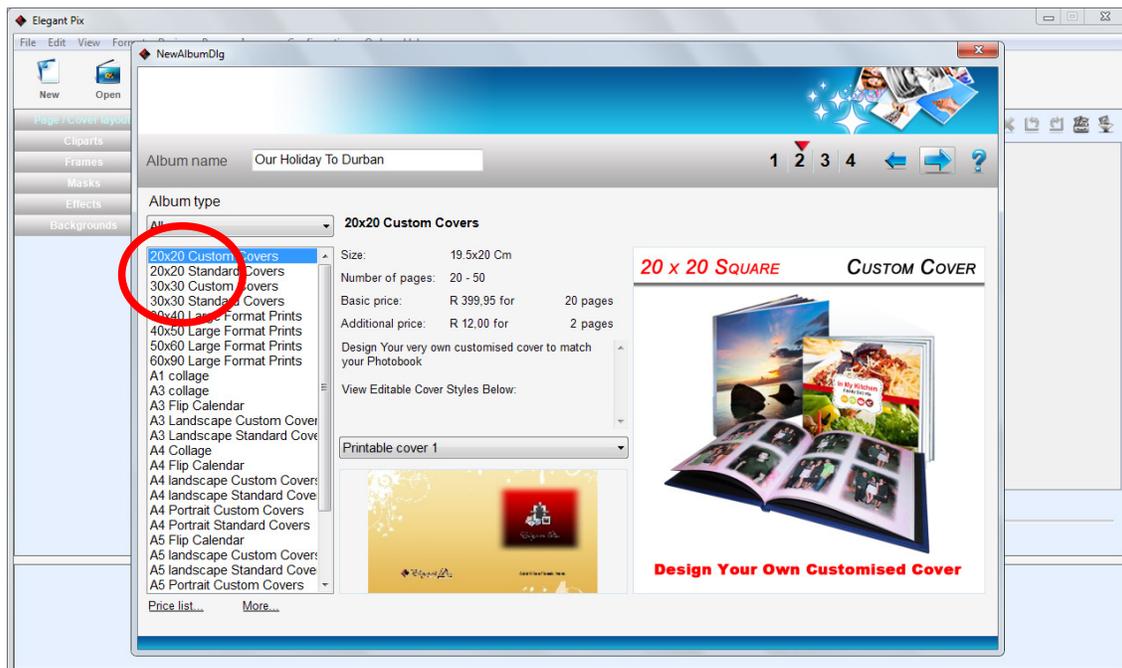
Getting Started:



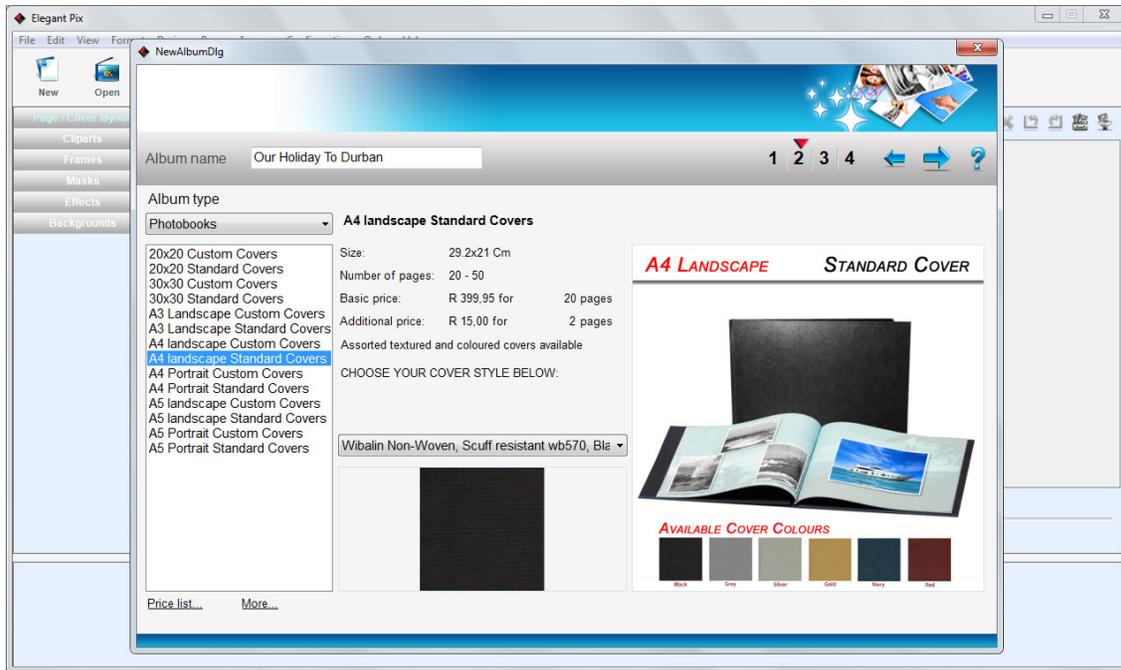
- From the above screen you will be able to start your design process.
- Select 'New Album' if this is the first time you are using the program
- If you have used the program before select 'open album' to open a previously designed project.



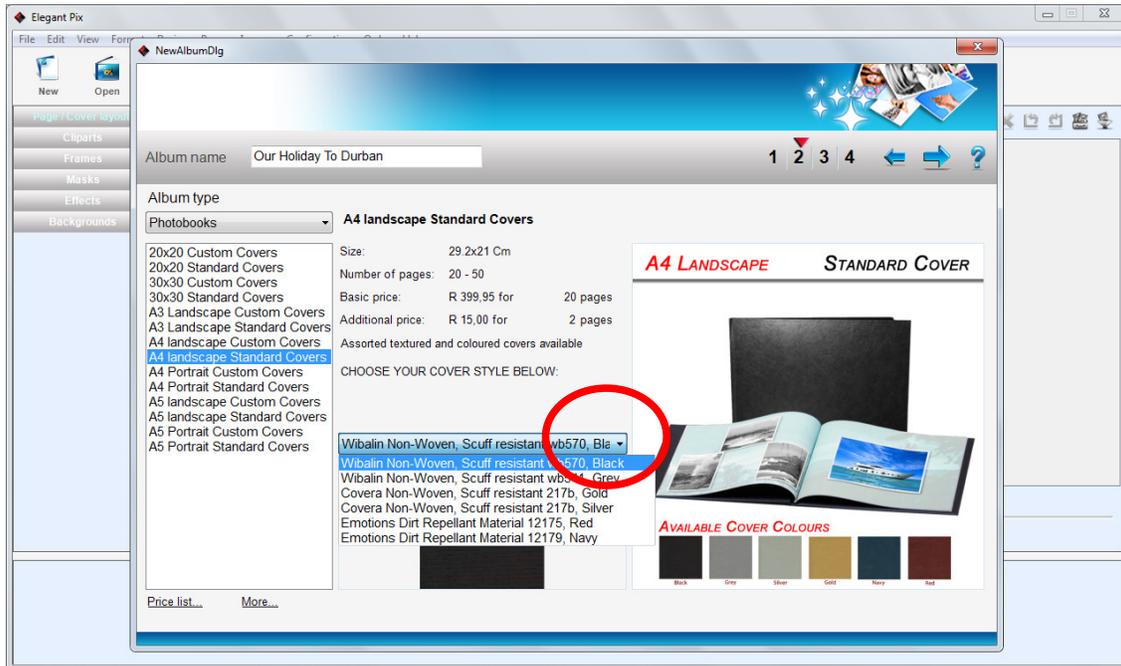
- Step 1: Give your album a name for reference purposes, label your book according to the theme or occasion within the book e.g. John's 1st Birthday.
- Click on the blue arrow on the top right to move to the next step.



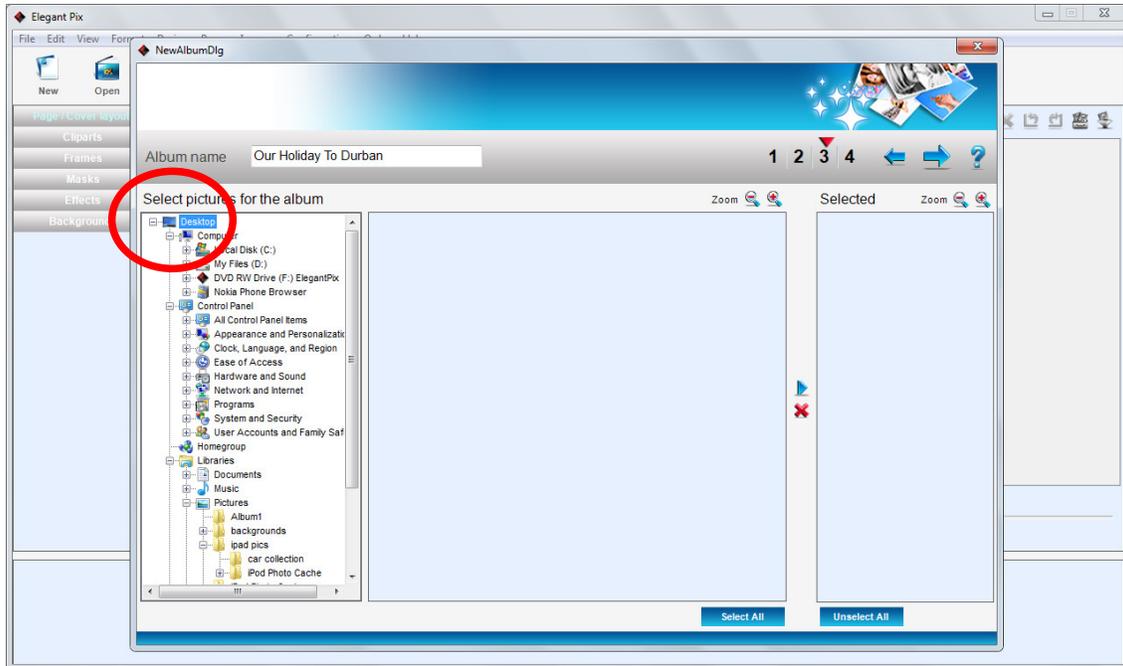
- Step 2: Select the desired album type that you would like to design, e.g. A4 landscape custom cover (allows you to design your own cover) or A4 landscape Standard cover (select from a range of standard colour covers)



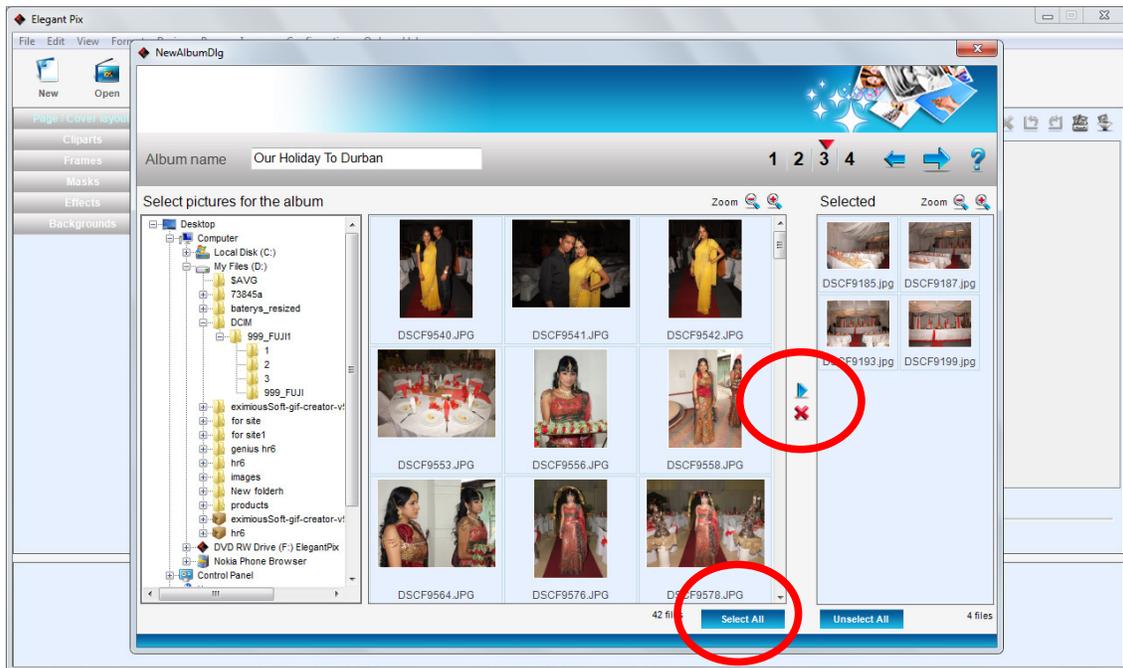
- Please ensure your software is updated in order to see the correct pricing structure, visit our updates page on our website for more details.



- If you prefer a standard cover click on the drop down menu and select a cover colour that you would like.

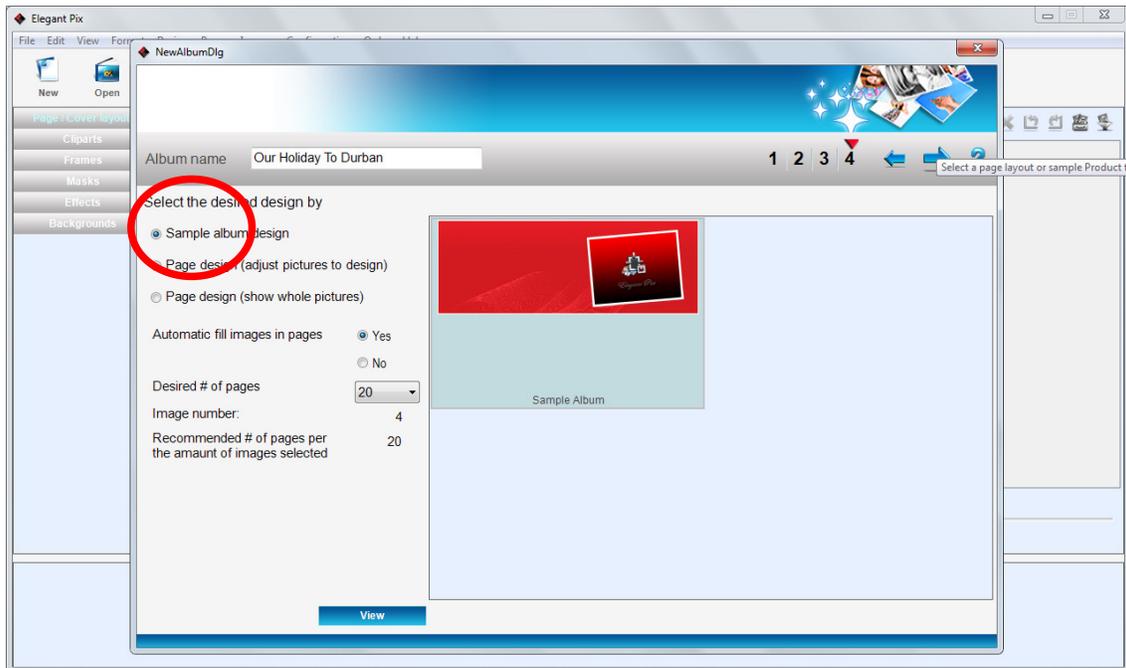


- Step 3: Use the left window pane to navigate to the folder that your pictures are located in.

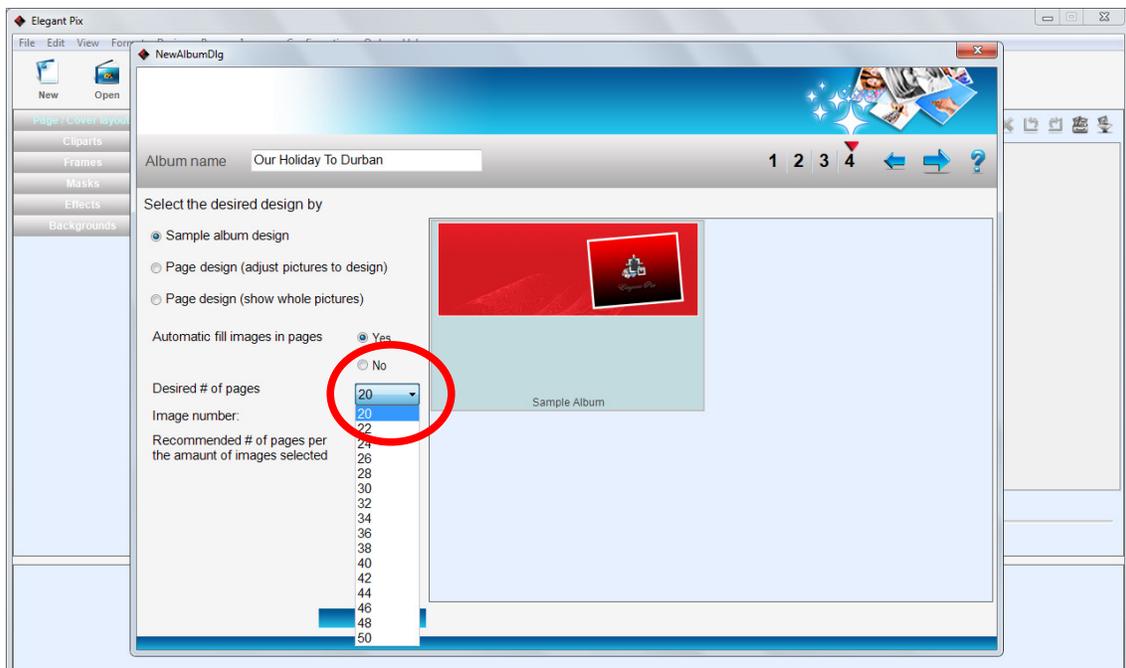


- Once you have found your images, double click on the images you would like in your book, the selected images will move from the middle window pane into the right window pane, if you have added a picture into the right window pane by error select the image in the right pane and click on the red cross located between the middle and right window pane, this will remove the image from selection and add it back into the middle window.

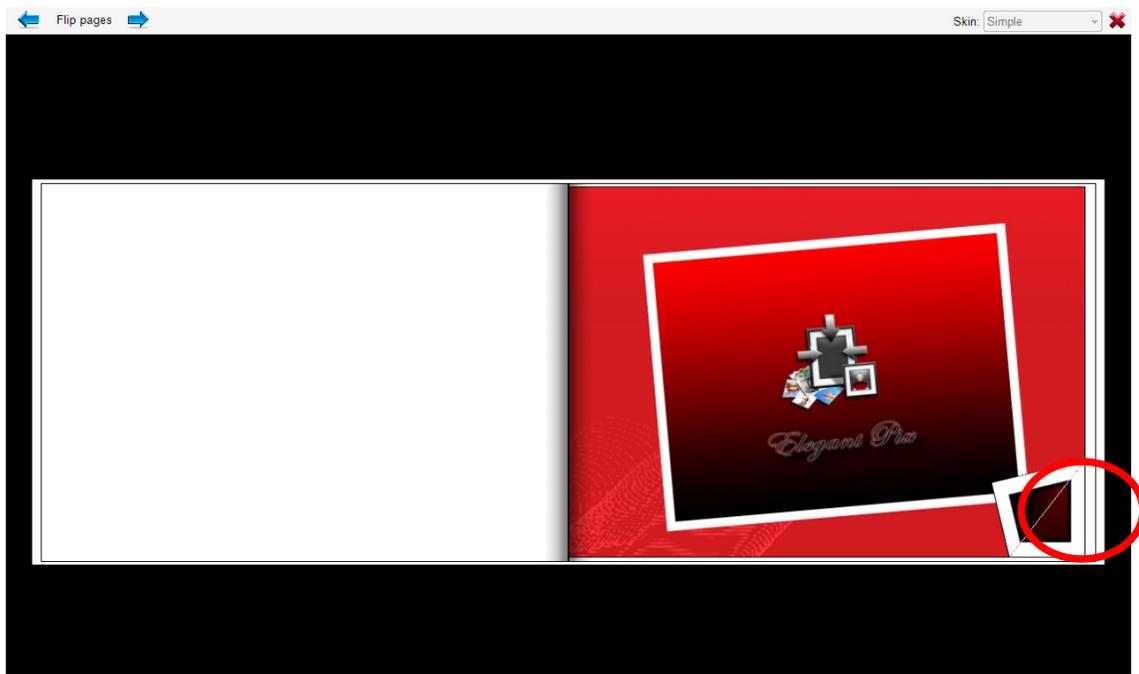
- If you require all the pictures in the folder to be added to the album click on 'SELECT ALL' this will move all images in the middle pane into the right pane to be included in your order.



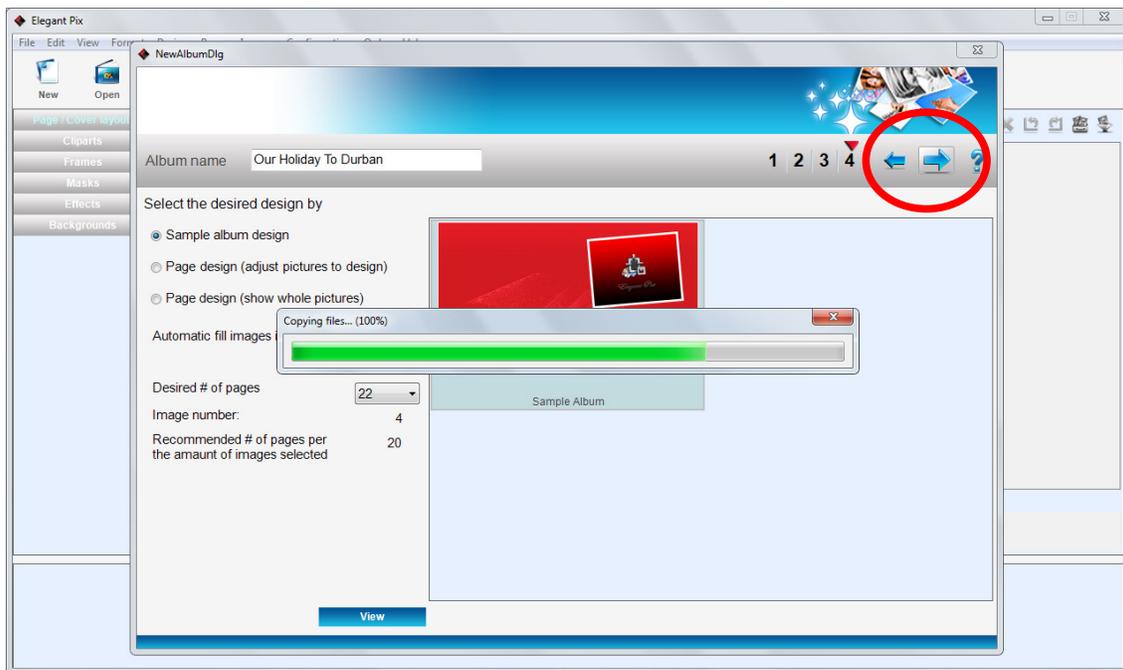
- Step 4: The final step involves choosing your album design, select sample album to speed up the process of designing your book; you can download more sample albums from our website or design your own by selecting 'page design' and creating your own album design.



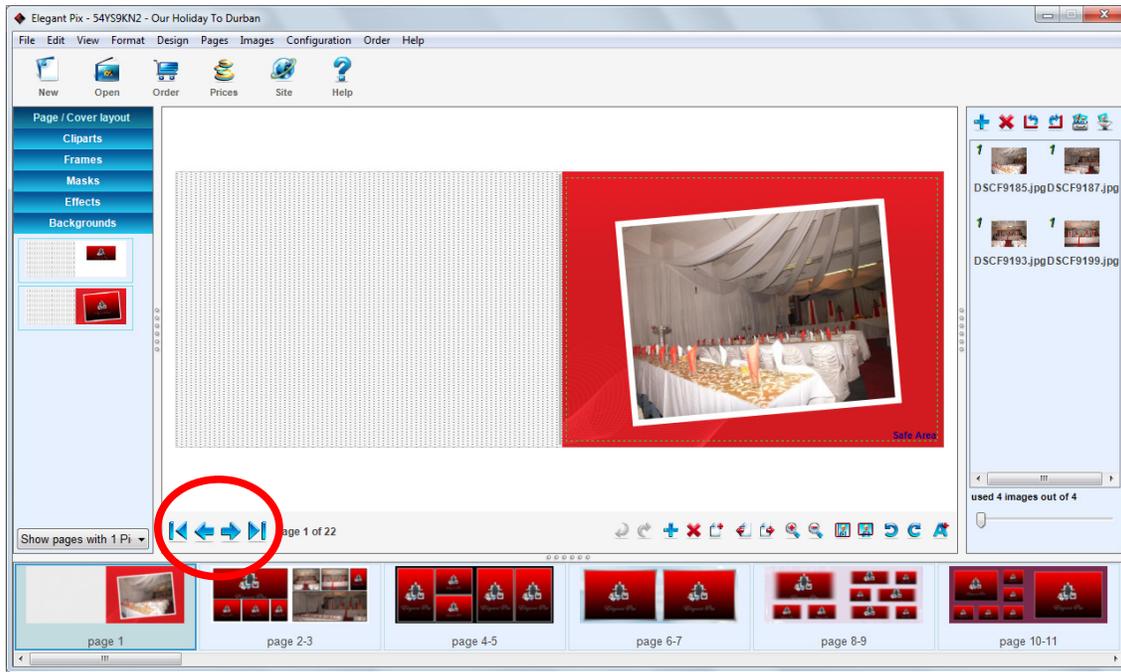
- You can select the number of pages you require or allow the software to automatically configure the number of photos you have to the number of pages required in the book.
- Click on 'View' to see a quick sample view of the layout of the book before proceeding to the next step.



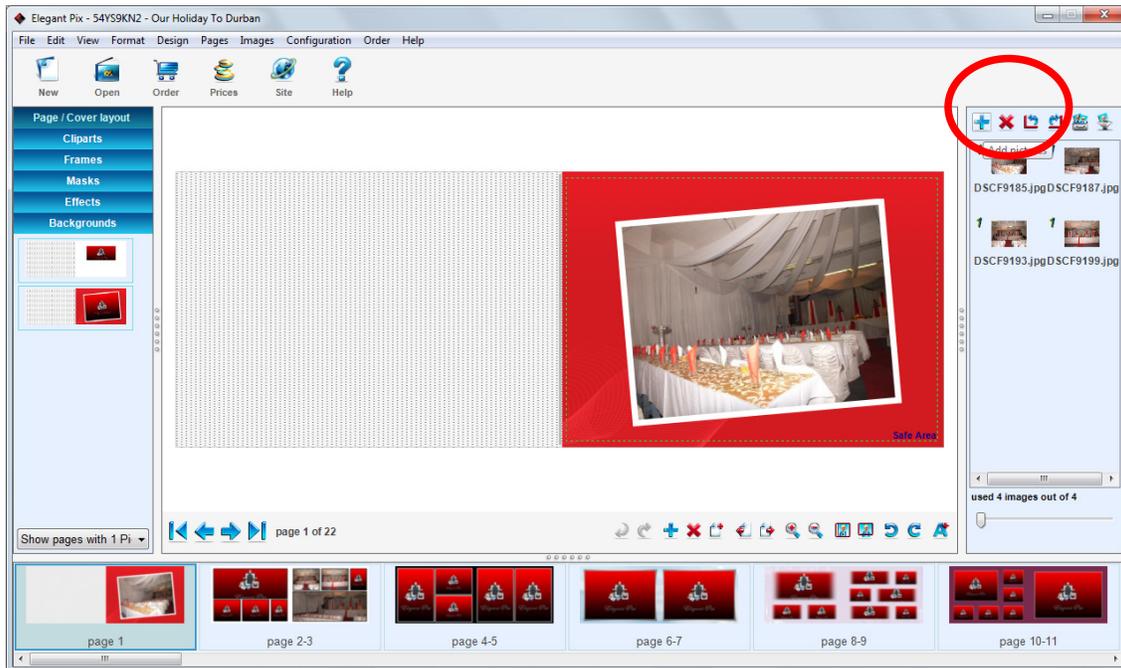
- When viewing the sample book click on the bottom right of the book to page through the book.



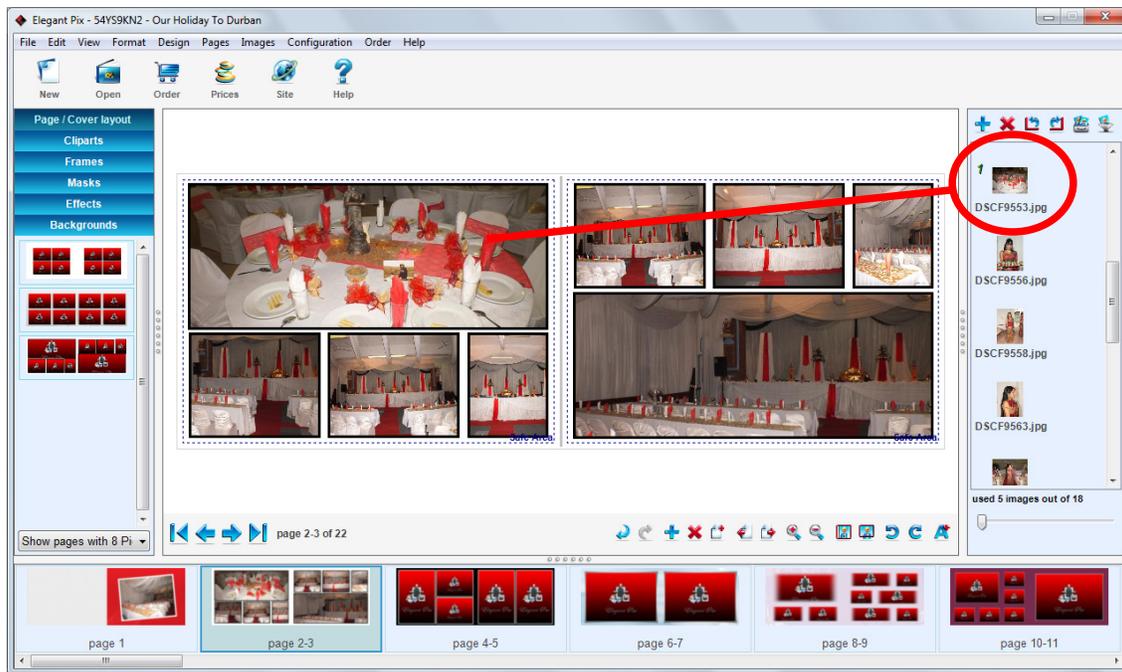
- Once you are happy with the desired design click on the arrow to proceed to the editing window.
- Please note the program may take some time to create your book if you have many images or very high resolution images.



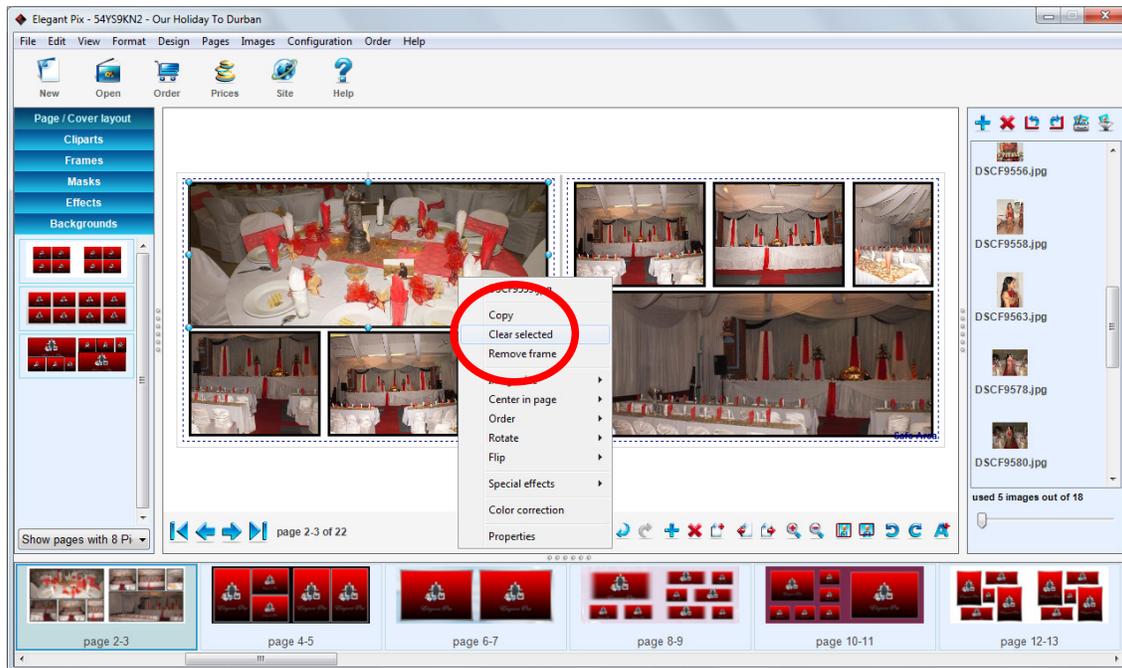
- Once the progress bar is complete your book will be displayed and ready for editing.
- Click on the blue arrows located on the bottom pane to page through the book.



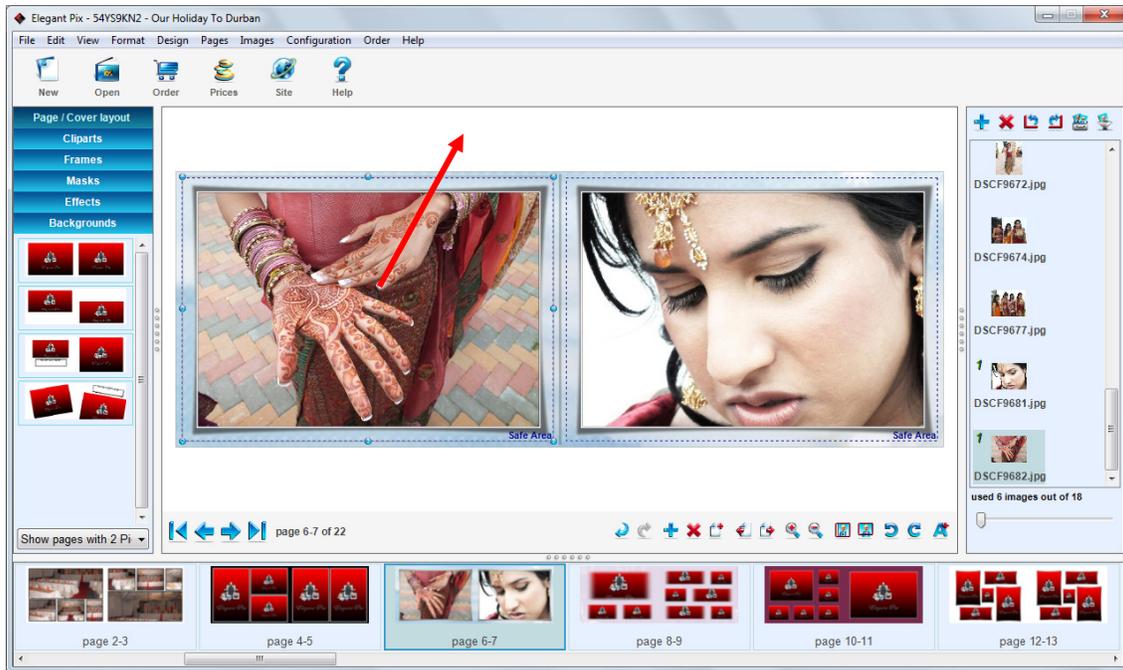
- If you require more images to be added to the book at any time you can select the blue '+' located on the top right pane where you can navigate to the desired images and add them to your selection.



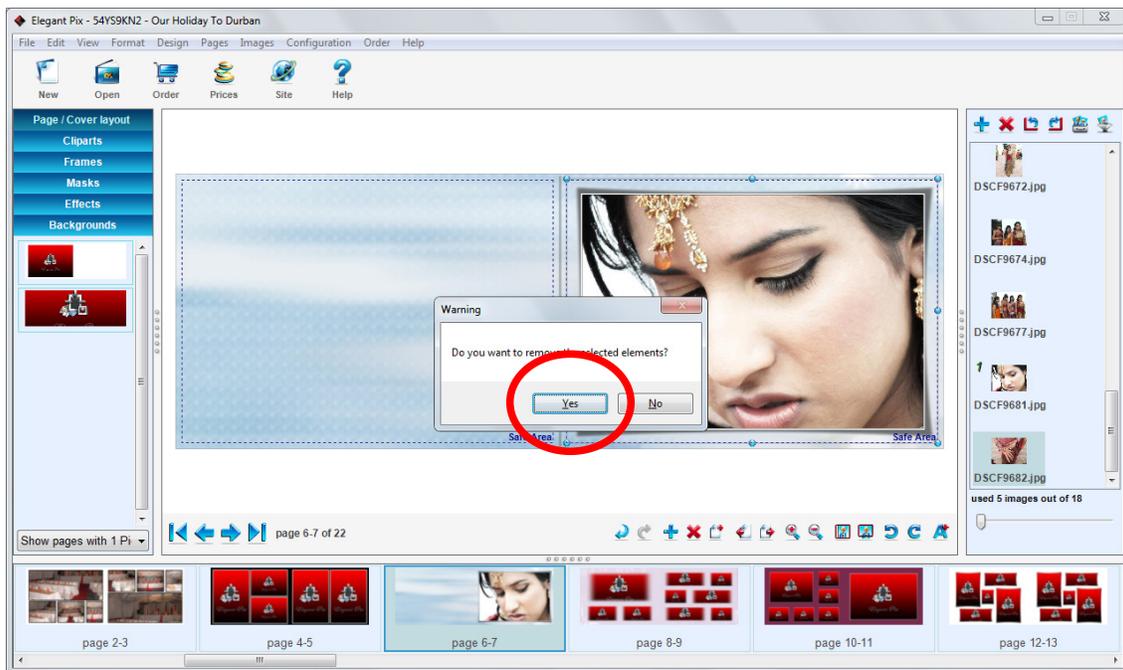
- To change images around or move an image to a different place holder drag the image from the right pane onto the placeholder you would like the image to be in.

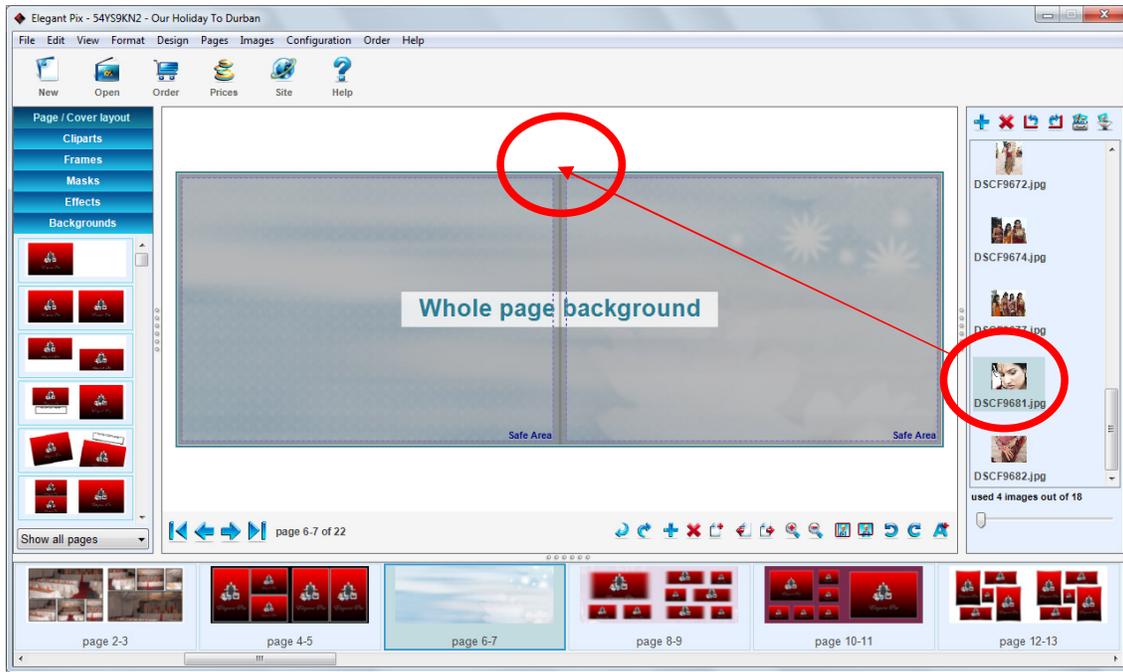


- To remove or clear a image from the page simply right click on the image and 'clear selected' or 'remove selected' and the image will be removed or the place holder taken out of the page completely depending on your selection.

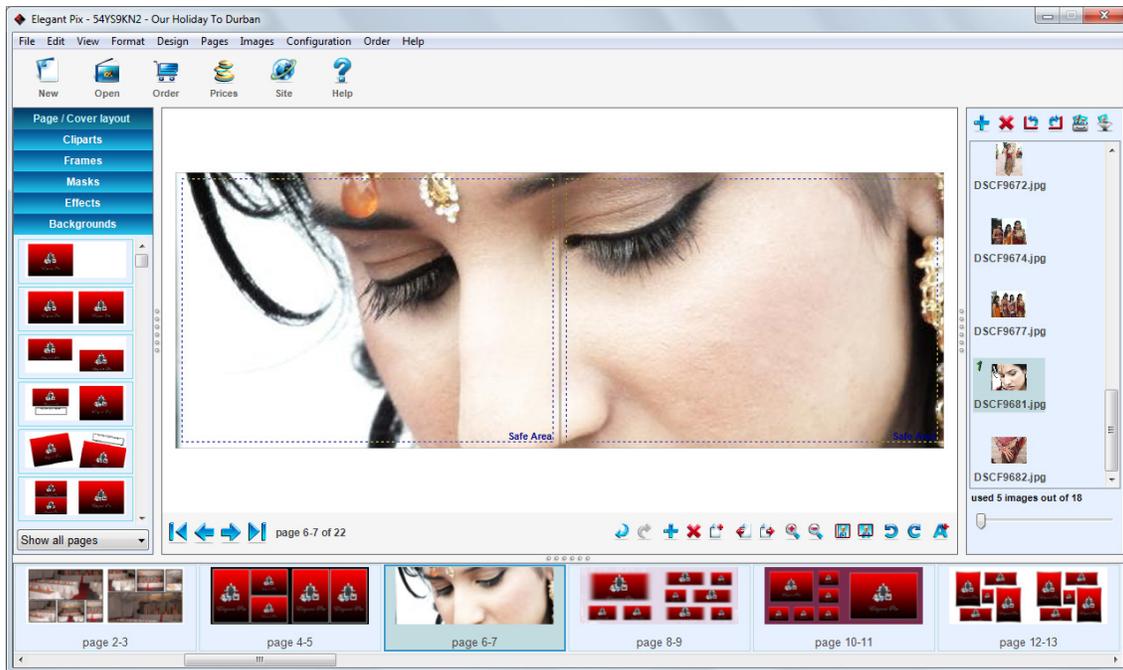


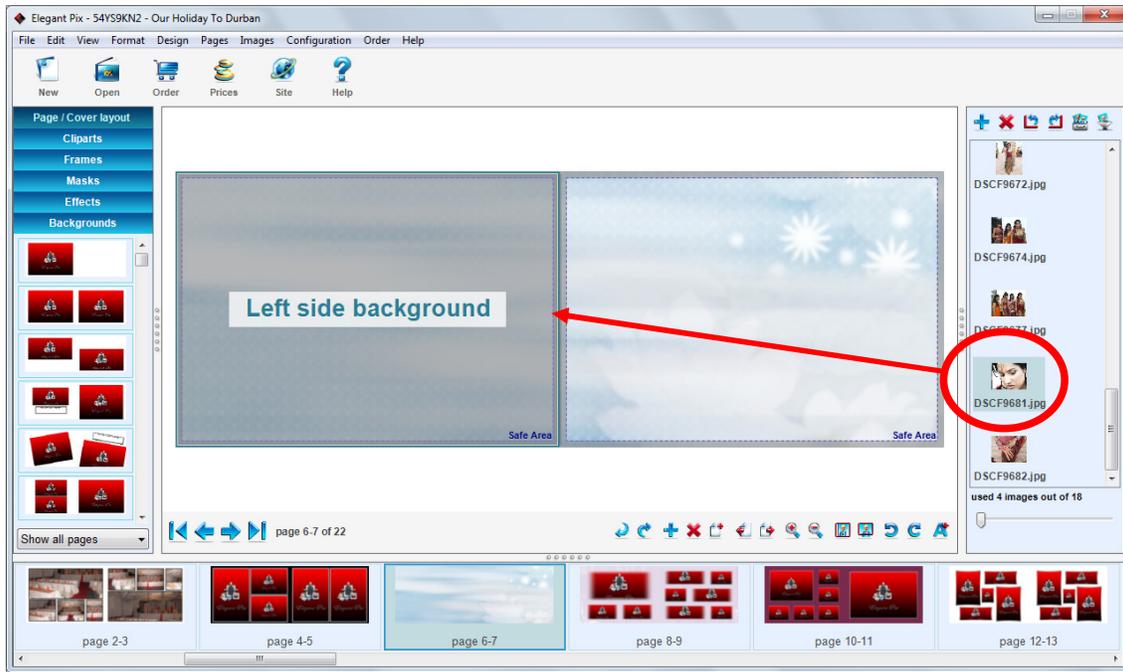
- Images can also be removed by dragging the image off the page.



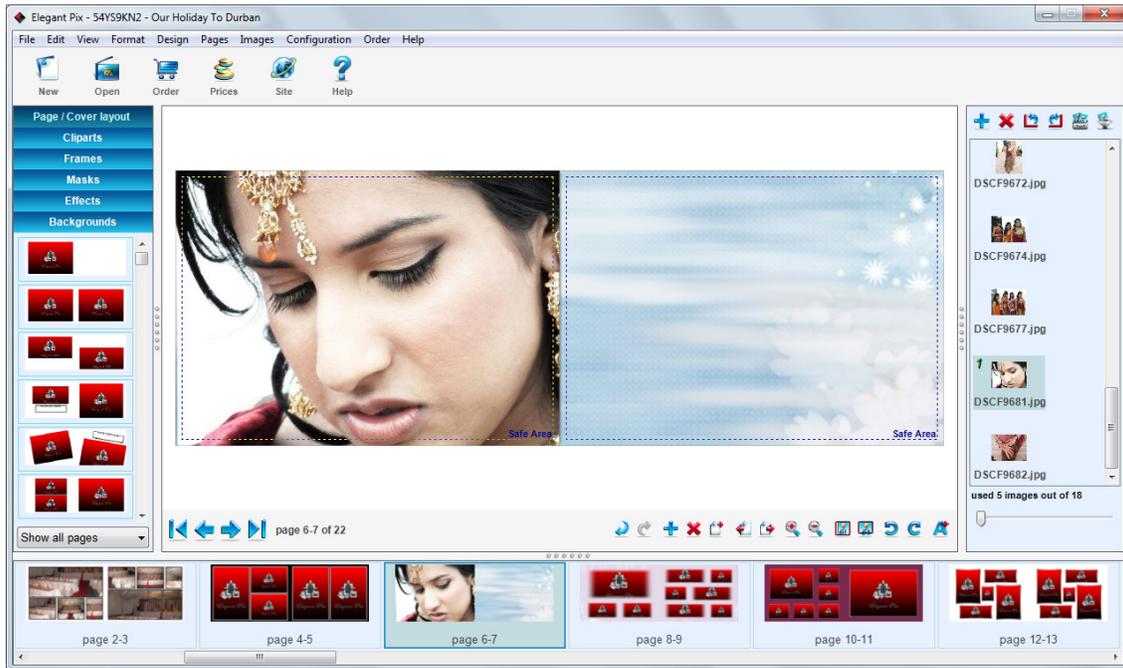


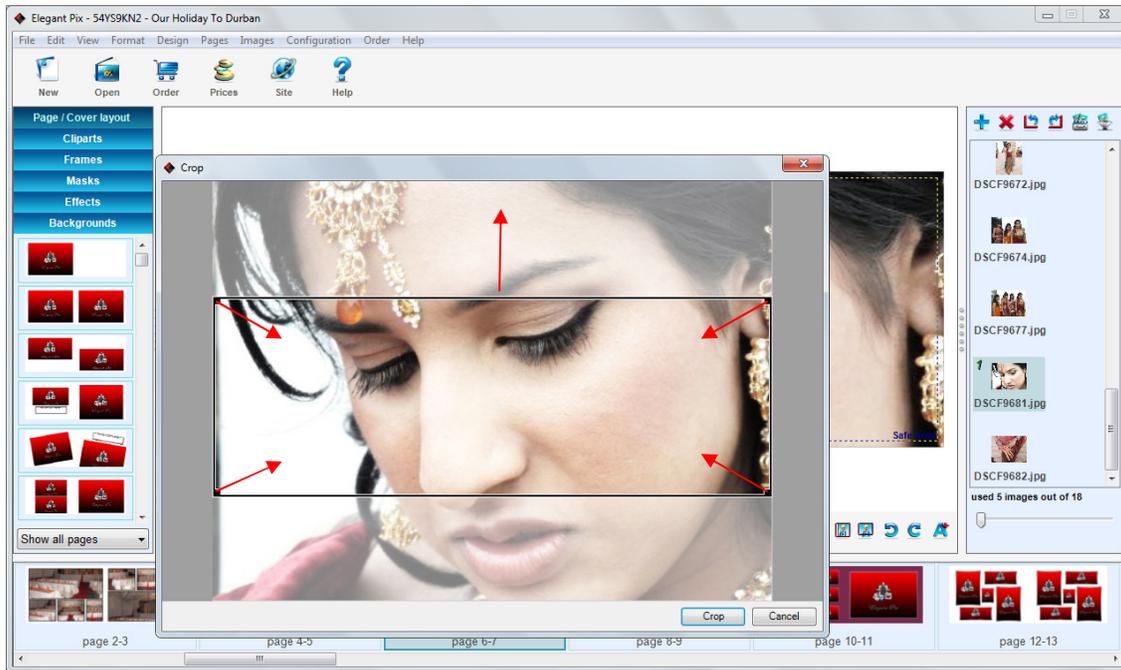
- To make your photo fill the whole page click and drag the image from the right pane onto the top centre of the book until you see the words 'whole page background' this will centre your image between the two pages.



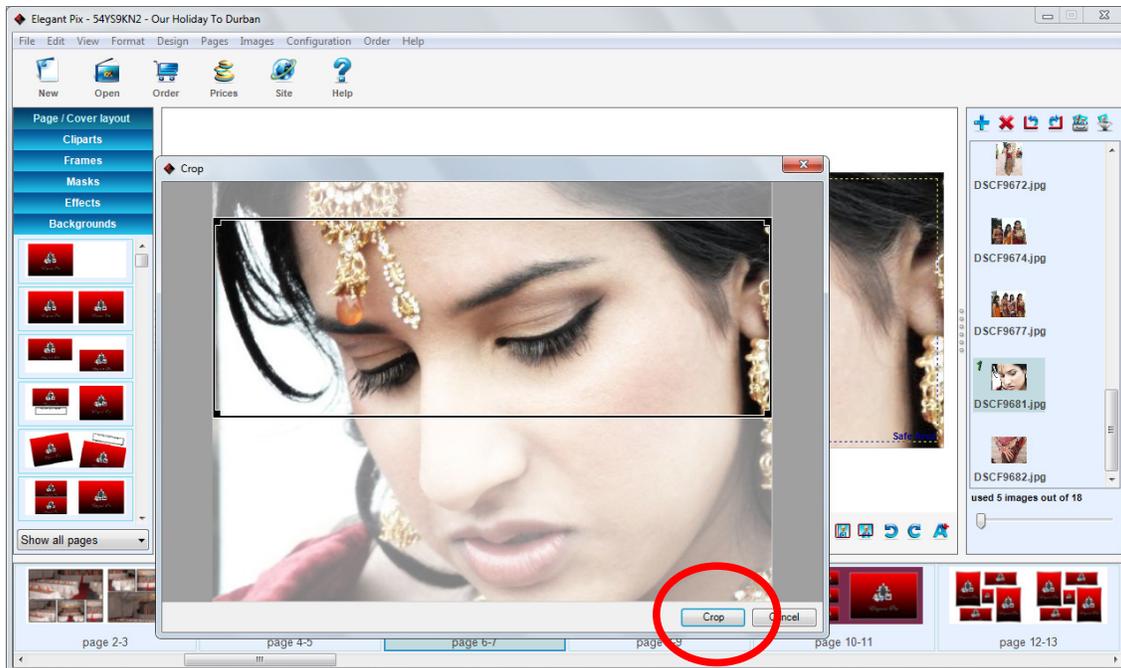


- If you require the image only on 1 side of the page drag your image to the centre either left side or right side.

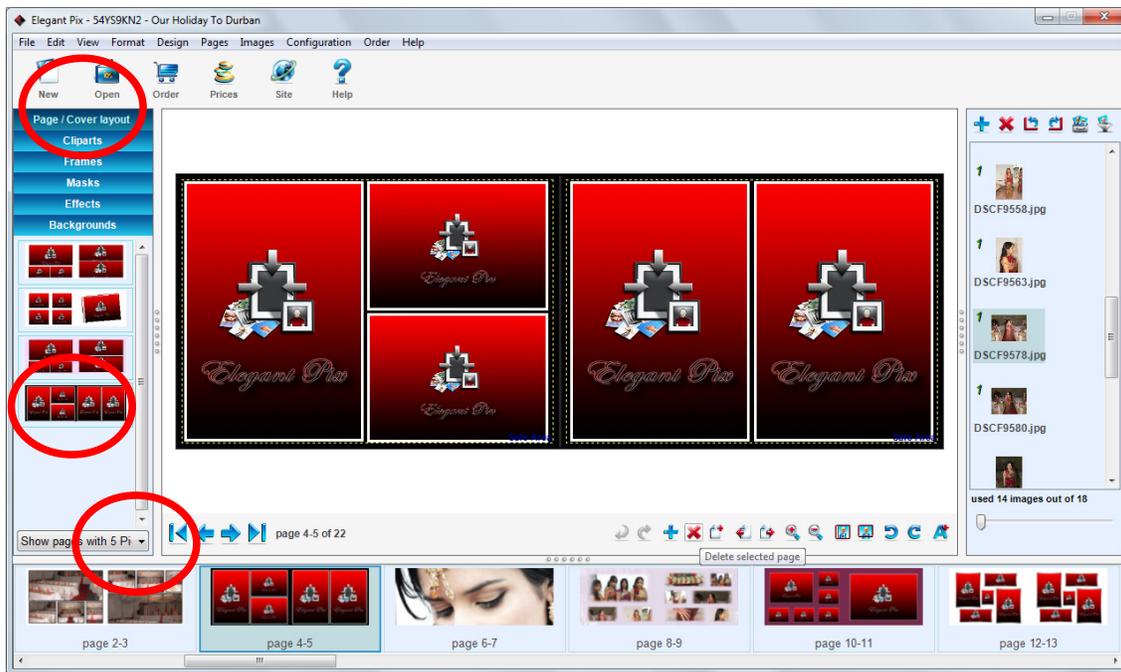




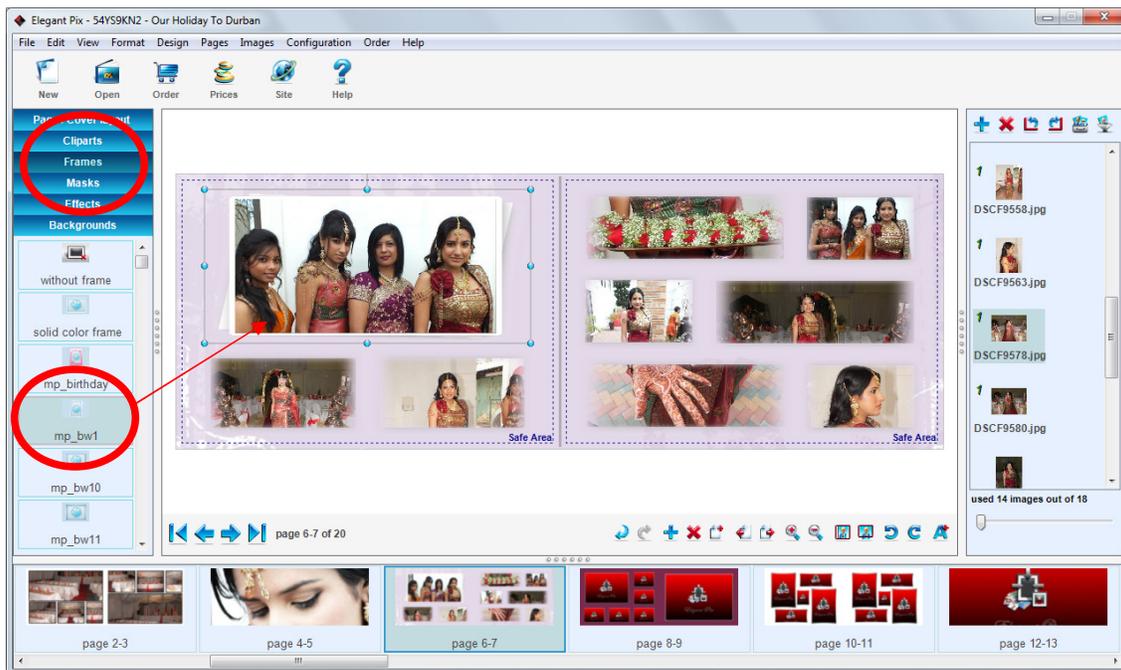
- To adjust the cropping of the image double click on the photo and move the image box up or down to the desired area, you can also zoom in by pulling the corners closer towards the middle of the page.



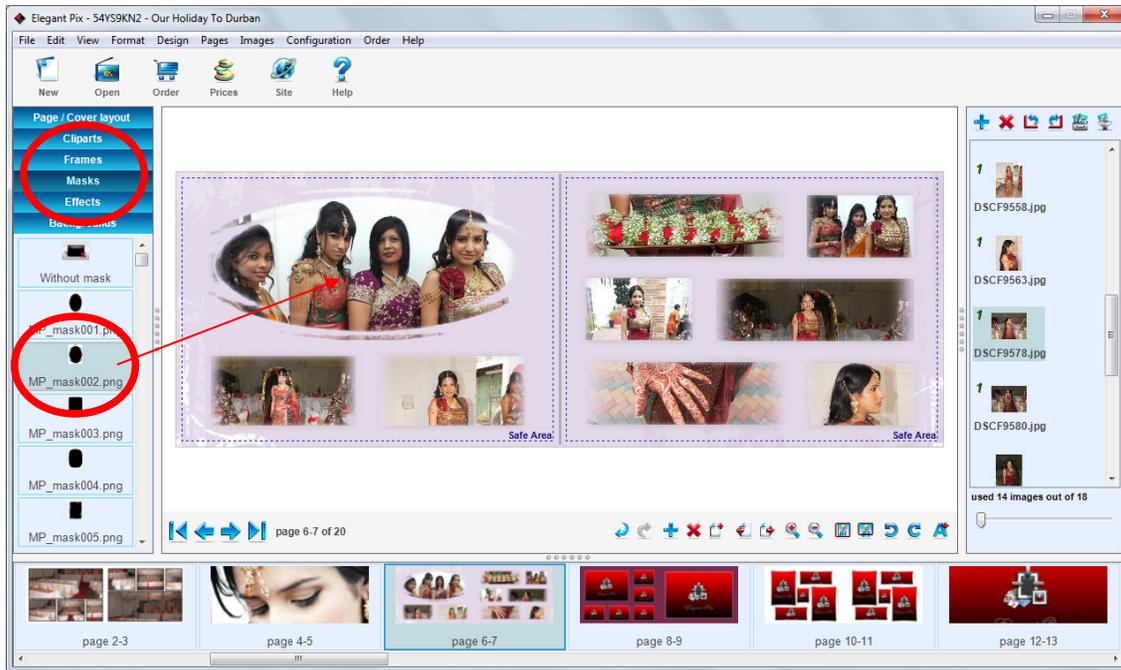
- Once you are done with the positioning of the image box select crop to finalise the cropping position.



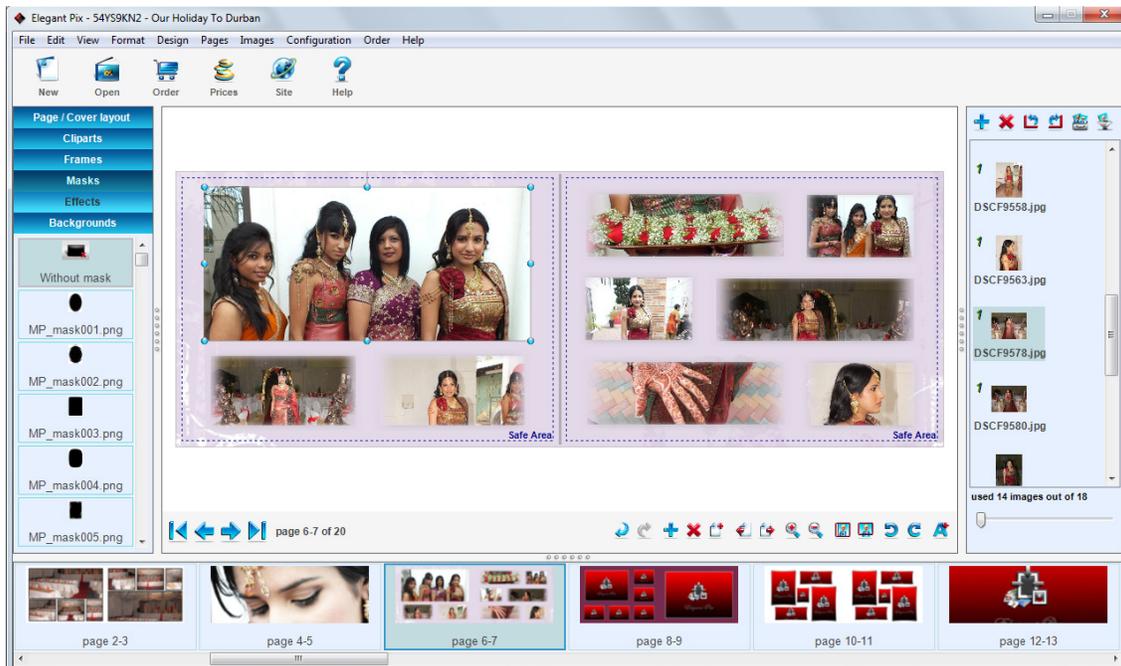
- To change the layout of a page, double click on the page layout displayed on the left window pane; this will rearrange the image place holders on the current page.
- To view more page designs click on the drop down window and select 'show all pages'

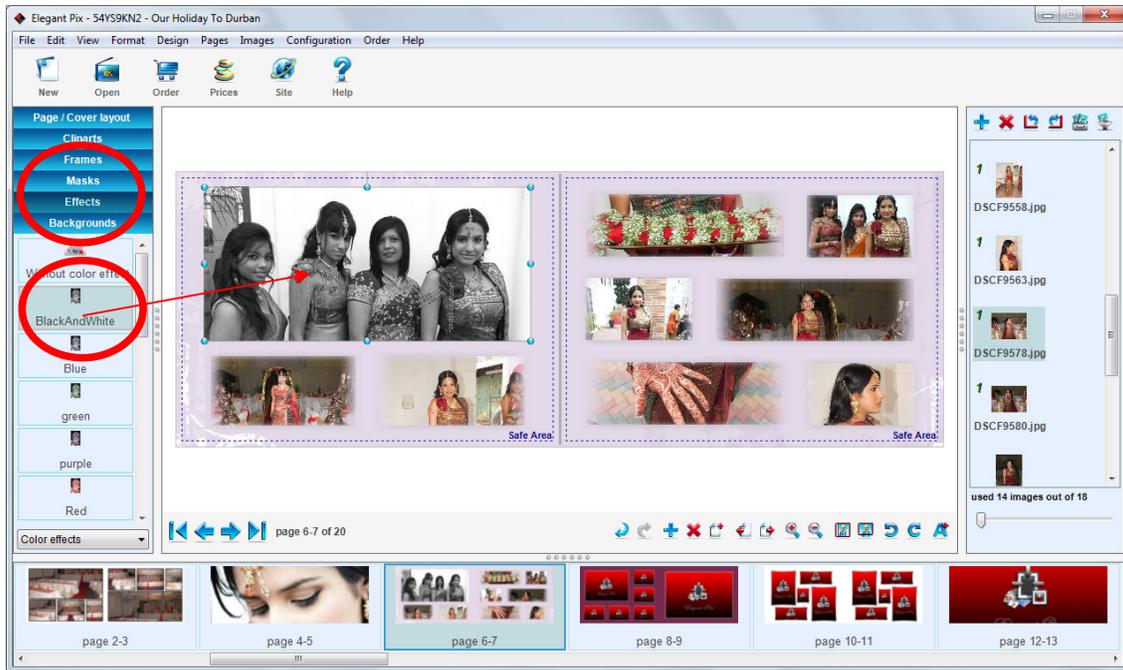


- Add frames to your images by selecting your image and double clicking the desired border style on the left pane.
- If you want to remove a frame select 'without frame'

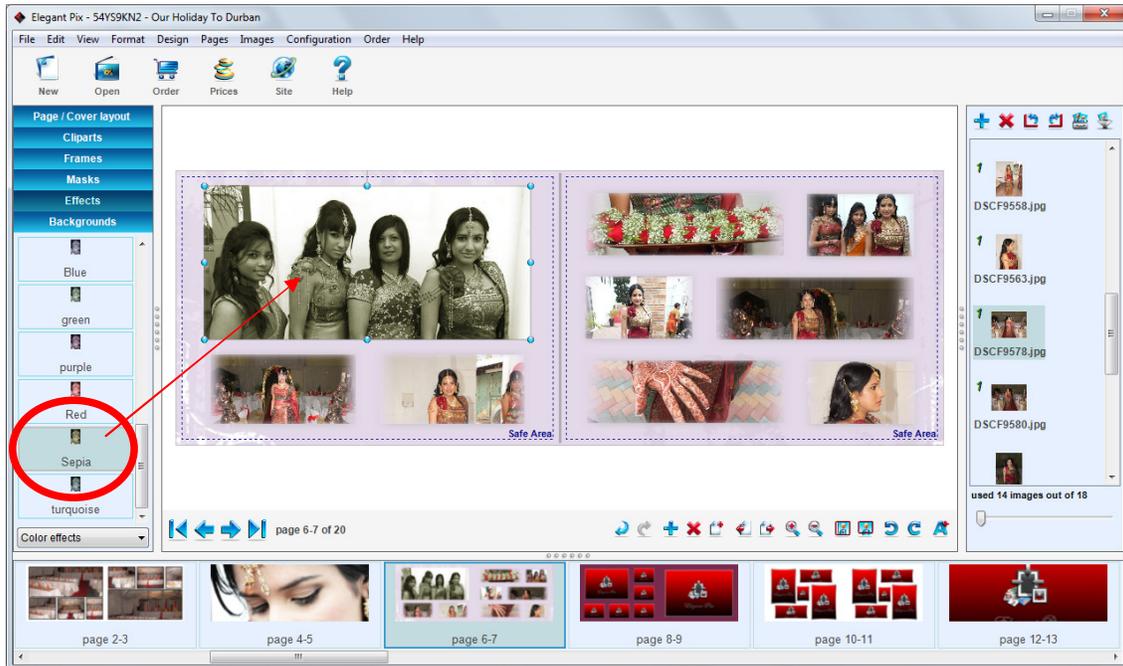


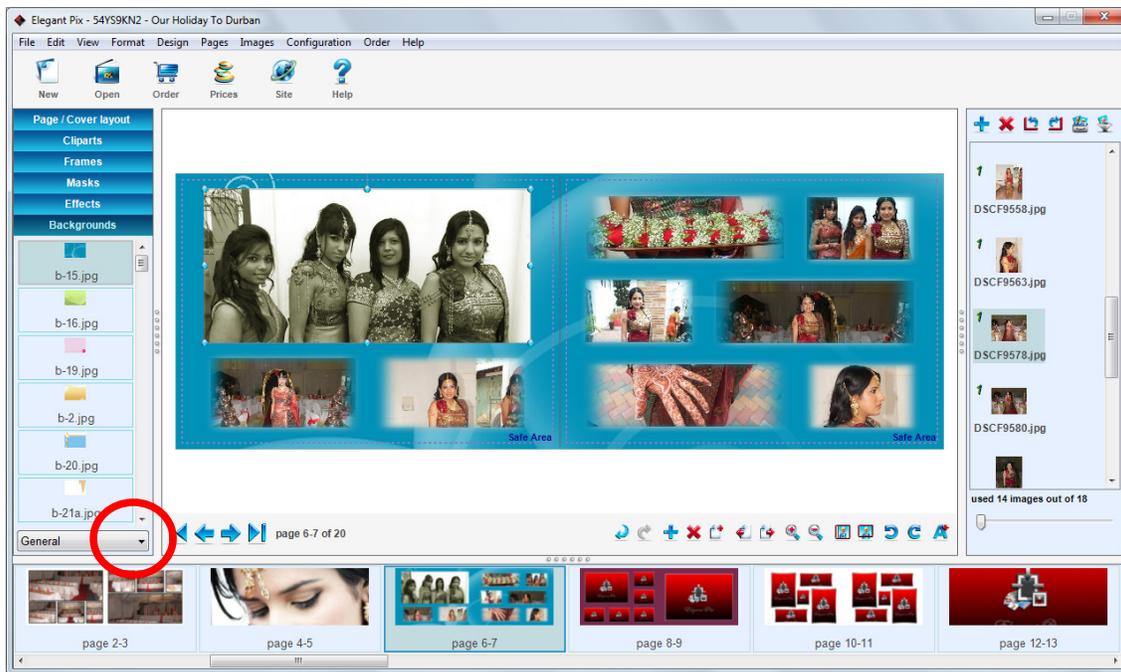
- Add masks to your images for a more subtle transition of your images on the page, select your image on the book then double click on the mask you would like on your image.
- Remove masks by selecting 'without mask'



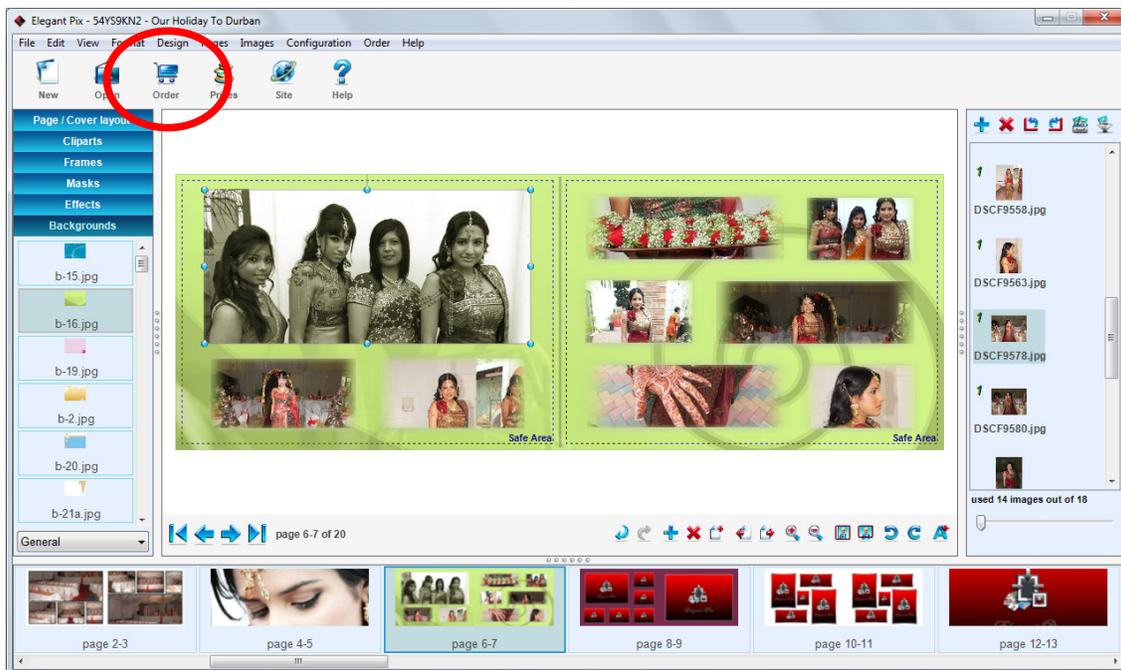


- Change your images to black and white or sepia by first selecting the image you would like to change then selecting the effects tab and double click the required effect.





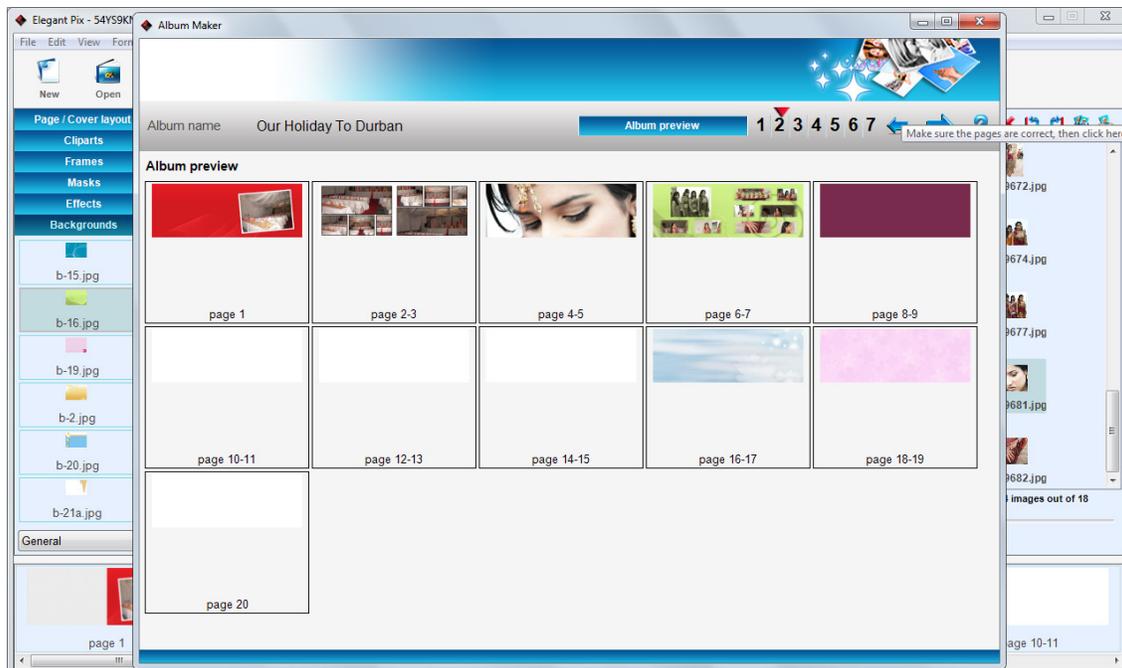
- To change the background to a different colour select the backgrounds tab and double click the desired colour/design
- To view more colours and designs click on the drop down tab and select 'All' this will allow you to choose from a variety of backgrounds.



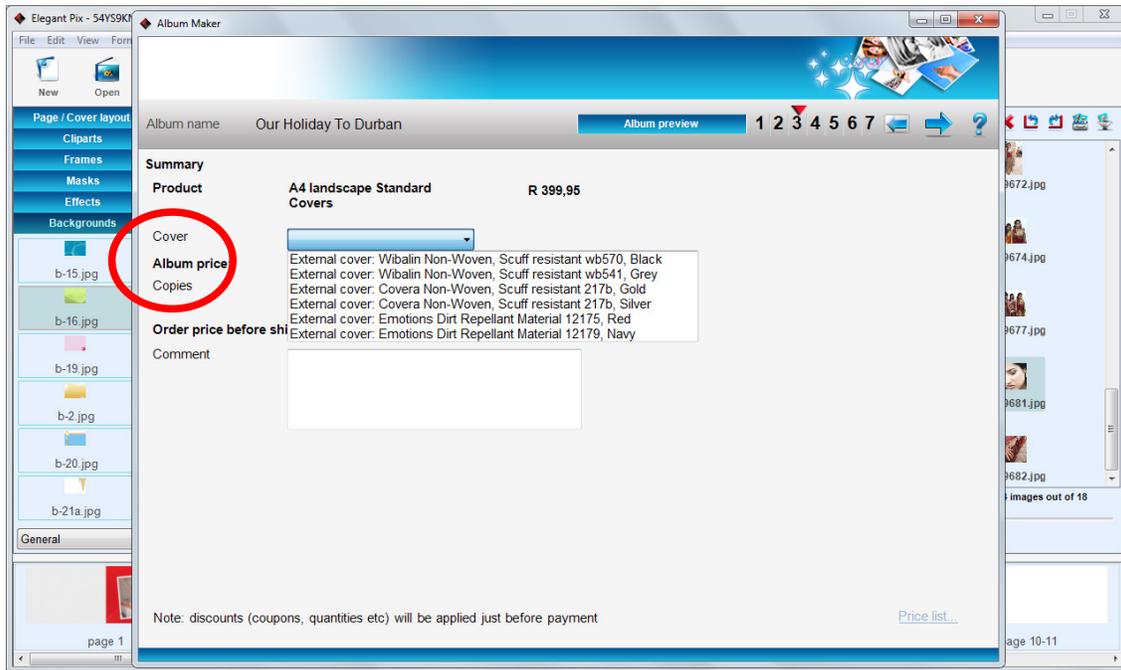
- Once you are happy with the design of your book and have paged through to make sure you have made no errors click on the order button to proceed to the order process of your book.



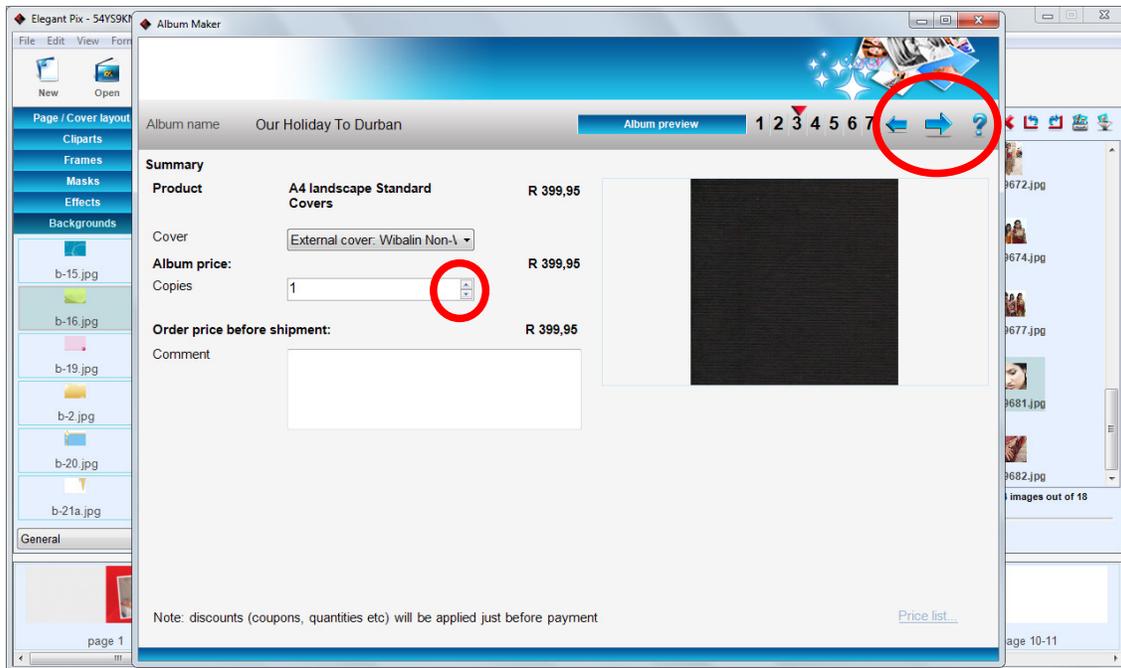
- Step 1: Click on 'Album preview' to view your book before going to the next step.
- Ensure all pages are correctly laid out before submitting your book for processing.
- Click on the next arrow on the top right to proceed to the next step.



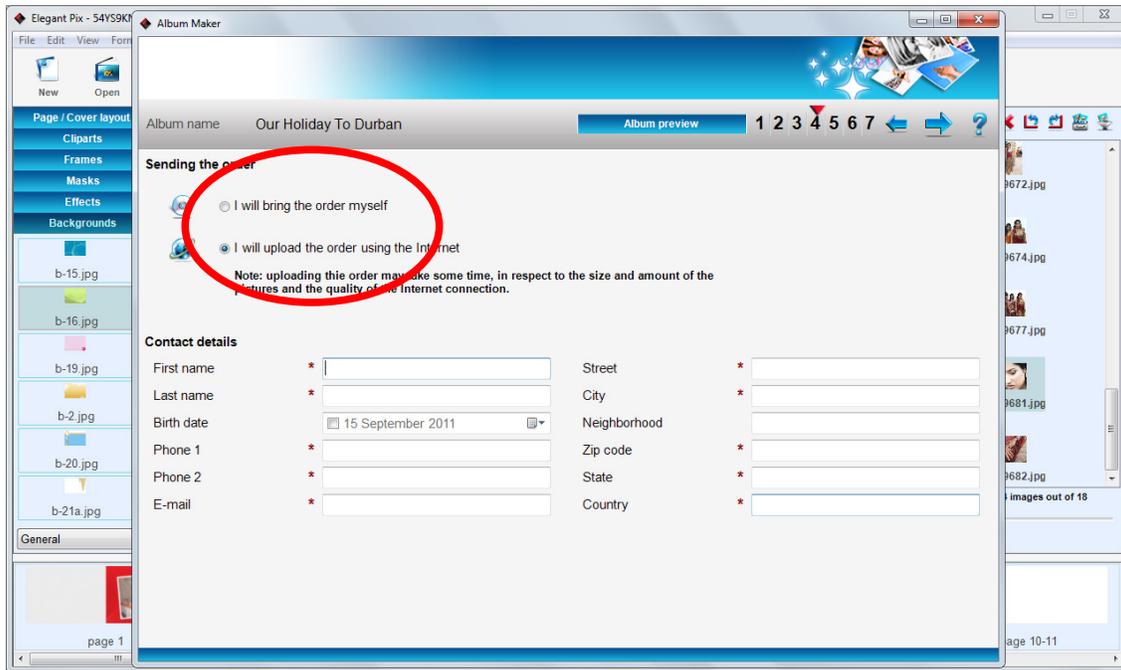
- Step 2: A further album preview page is shown where you can see individual pages.



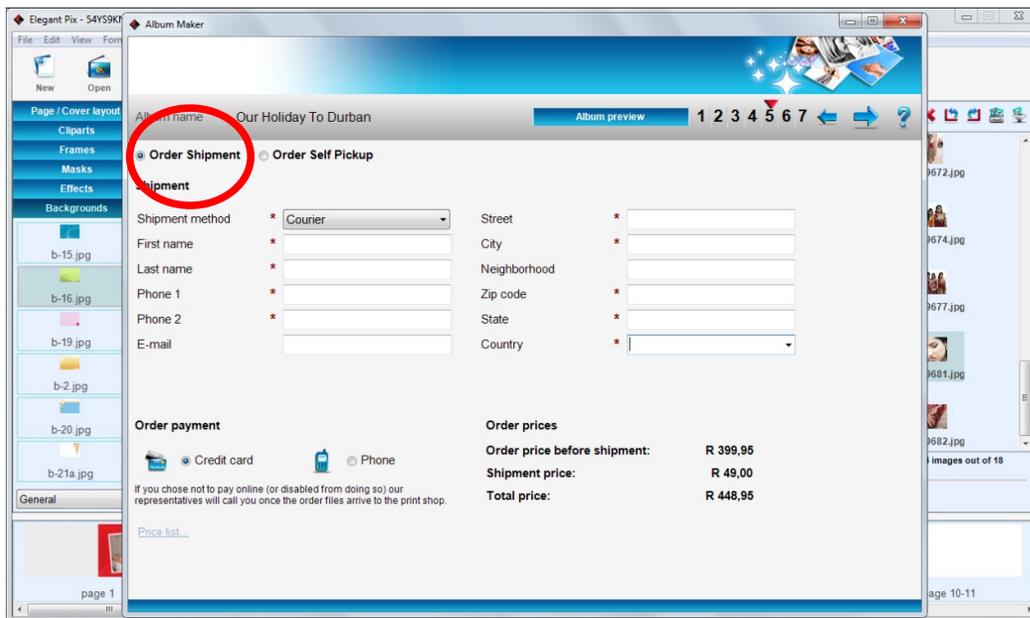
- Step 3: click on the drop down menu and select a desired cover colour to match your book.
- If you require more than 1 copy of a book stipulate the number of copies here.
- For any comments or suggestions about your book or the program feel free to type out your requests in the comments box.



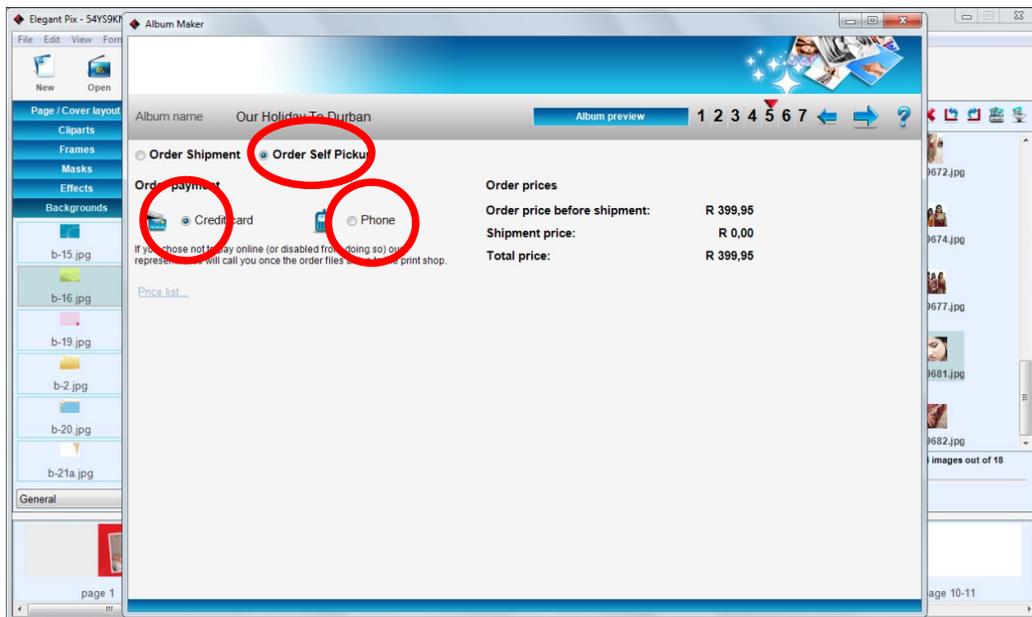
- Click on the next arrow on the top right to proceed to the next step.



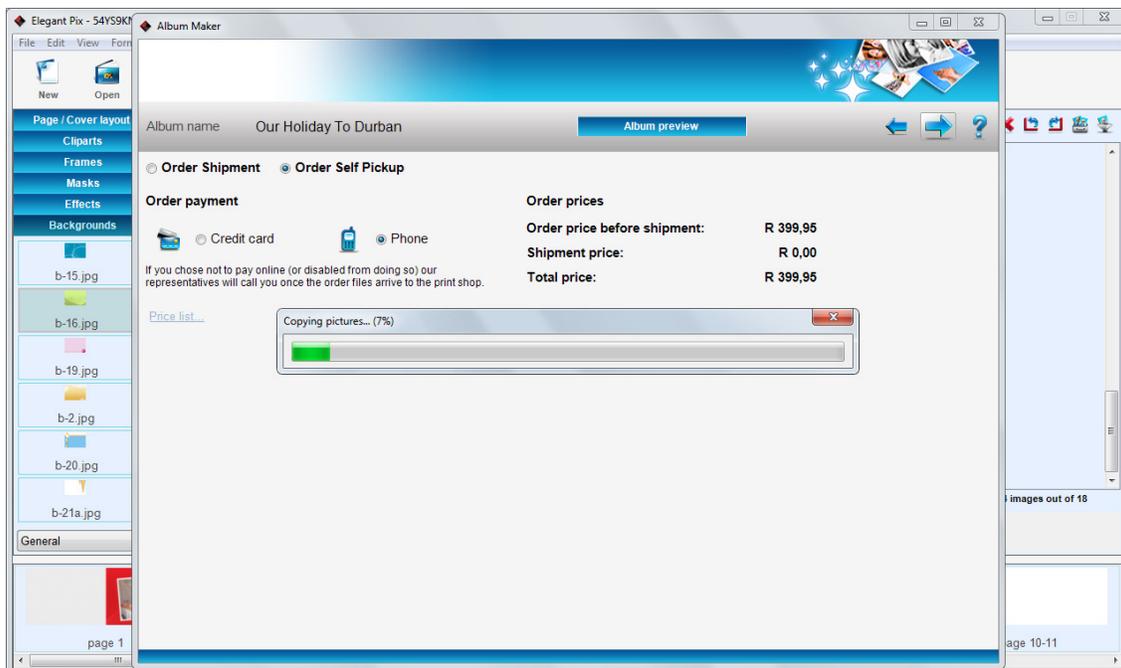
- Step 4: If you are handing in your order to our store directly via CD or flash drive select **'I will bring the order myself'** this will output a zip file which you can copy to a CD or removable media.
- If you are unable to reach our store select **'I will upload the order using the internet'** and your order will be uploaded to our server and processed.
- Remember to fill in all the required fields so that we can contact you.



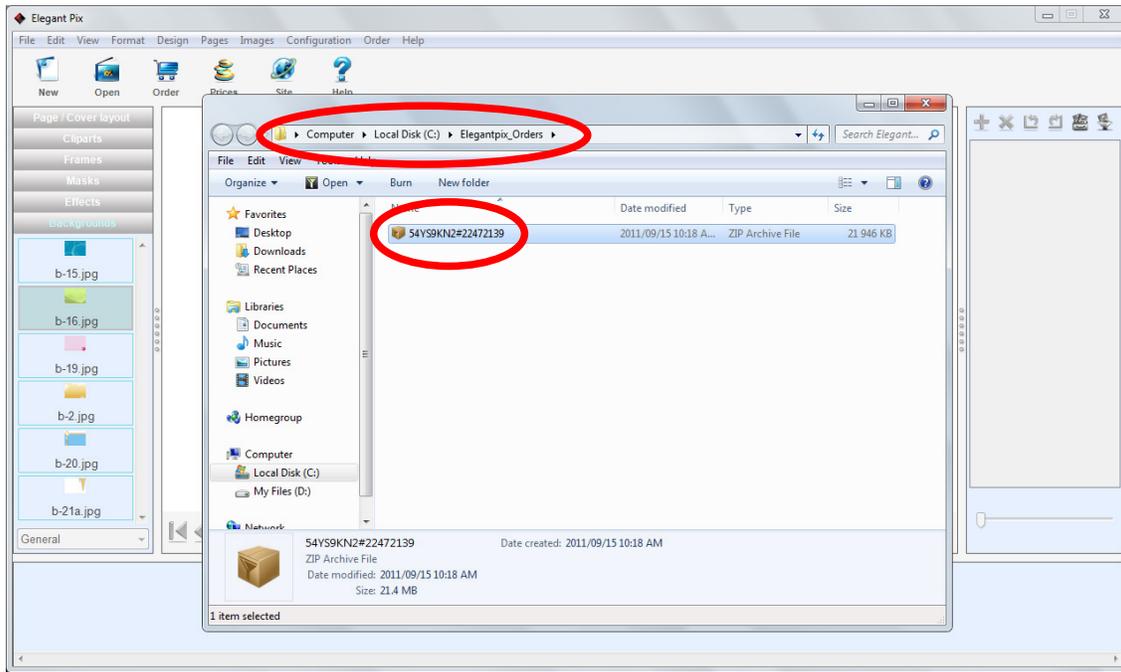
- Step 5: If you would like us to courier the book to you select **'order shipment'** this will add a delivery charge to your order.
- Fill in the required details and correct address of where the book must be delivered.



- If you are able to collect your book from our store (see website for store location) select **'order self pickup'**
- If you are uploading your order and would like to pay via credit card select **'credit card'**
- If you are unable to pay via credit card and would like to pay via EFT (electronic funds transfer) select **'phone'** this will allow you to upload your album to our server and you will have to transfer the correct funds to our bank account.(see our website for correct banking details)



- Once you are happy with your selections click on the next arrow
- If you selected credit card payment you will be taken directly to the mygate payment gateway where the amount due will be shown, fill in your credit card details and click next for your order to begin uploading.



- If you have selected phone payment and are handing in the order directly to our store a zip file will be created which you can copy to CD or Flash drive.

If you require any further assistance on how to use the software please send your requests to info@elegantpix.co.za or contact 031-3098928